This course can be used in the following ways depending on your approach:

- ✓ The cards can be used by tutors as part of a structured course (see the possible routes in the Tutor Toolkit)
- ✓ The cards can be used by digital champions (e.g. volunteers or non-teaching staff who want to support a resident with digital literacy). This could either be through drop-in / semi-formal sessions or ad-hoc to respond to learner needs. To this end they are divided into themes associated with the type of activity they support:
    - o Using Technology (basics around using technology)
    - o Keeping In Touch (social media, VOIP etc)
    - o E-Safety
    - o Sharing Content (photos / video etc)
    - o Taking Part (finance, hobbies and civic participation)

Presenting & Adapting

You can print out the cards or host them electronically (either online or on some media like a CD or Memory Stick). All the cards are available as PDF files for use but as Word (*.docx) files so they can be adapted, customised or created to suit your needs.

Training

Read through the tutor toolkit so that you can decide on possible ways of delivering these cards with learners.